

Everyday Writer 4th Edition

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with updates to every chapter this new fourth edition serves as the premier guide to professional writing for the naval services authored by a naval officer who taught english at two service academies the book is widely used by officers enlisted men and women and civilians in both the navy and marine corps shenk provides sound practical advice on all common naval writing assignments across digital and print platforms fully revised the book reflects the changing landscape of professional communication in general and changes in naval culture in the last decade across the fleet making it an essential guide

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explores the wide range of scholarship on revision while bringing new light to bear on enduring questions in composition and rhetoric

this reference handbook surveys research on the central issue associated with the teaching of unprepared writers though basic writing has only been recognized as a distinct area of teaching and research since 1975 the existing bibliographic texts already seem limited due to their age or lack of annotation this volume provides current and extensive bibliographic essays and will help to define this new field of study for teachers and researchers following an introduction that summarizes the origins and significant texts in basic writing the book is divided into three sections social science perspectives linguistic perspectives and pedagogical perspectives the first section which contains three essays views the field through the lens of social psychological and political issues the second section also

containing three essays examines contributions made from studies of grammar dialects and second language acquisition the third section in its four essays focuses on the design development administration and evaluation of basic writing courses the use of computers in basic writing classrooms the role of the writing lab and the preparation of basic writing teachers an appendix that reviews current textbooks for basic writing courses is also included as well as an index this book will be a valuable resource for teachers of basic writing in education courses and workshops that train teachers and tutors and in fields such as linguistics technical writing and teaching english as a second language it will also be an important addition to public and university libraries and many education programs

as lawyers we must not in hot pursuit of common law outrun common sense the dread of that eventuality prompted this book learned writing promotes common sense in legal language plain language which is commonsensical broadens access to legal documents thus democratizing the law if democracy is government of the people by the people and for the people law is the language in which government interacts with the people it is the language of democracy the people whose government speaks through law must understand what is said no democratic society should brook legalese a dense verbose dialect known only to lawyers what then should society do to redress the lawyer induced obscurity a shakespearean character had an alarming proposal the first thing we do let s kill all the lawyers apparently that proposal was not enthusiastically endorsed which explains why we re still here a milder remedy enrolling lawyers in language classes has been muted which explains why this book is in your hands learned writing motivates lawyers to prefer plain language to the legalese and verbosity that have besmirched legal writing for centuries this book is as sweeping a treatment of its subject as you can find anywhere

seminar paper from the year 2004 in the subject english pedagogy didactics literature studies grade 2 b otto von guericke university magdeburg 11 entries in the bibliography language english abstract writing english language tests is a topic very many students and of course also their teachers have to deal with often testing does not have a very good reputation especially when regarding the students most of them are probably happy when a test is over and enjoy the time without them but testing has much more functions than a superficial look at it will provide chapter 3 1 of this paper deals with the numerous purposes and is also supposed to show the important role that testing plays in the teaching process this paper will concentrate on the writing skill and the evaluation of it the other three skills reading listening and speaking are not the centre of research but it is not possible to exclude them because they are all interrelated to the writing skill as this paper wants to show what is it that makes especially the writing skill and also the testing of it so sophisticating and complex writing at an advanced level is usually compositional writing or essay writing chapter 2 3 concentrates on that kind of writing and points out its often difficult prerequisites even for writers in the native language what are the necessary features of tests in general it is supposed to become clear that certain conditions such as validity reliability and practicality are extremely important for written assessment and for every other assessment too many people even if they never actively scored a test are able to imagine the difficulties of a fair and objective judgement especially when dealing with compositional writing that assumption is true but nevertheless there are ways to improve the objectivity of evaluation even if a rest of subjectivity can not be avoided chapter 3 5 focuses on ways to judge tests adequately writing english language te

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